

Queen Anne's County Fair (QACF) 2017
Rules and Insurance Requirements
Commercial Exhibitors

General Rules

- ~ Exhibitors agree to abide by all rules and regulations of the QACF.
- ~ Exhibitors agree to hold the QACF harmless from any and all liability arising out of the exhibitor's occupancy of the fairgrounds. The QACF cannot accept responsibility for damage or injury to persons or property, including exhibits, during the fair.
- ~ QACF reserves the right to rule on any question which is not addressed in this contract without grief or recourse. Interpretation by the Fair Board of all rules is final and binding upon all exhibitors.
- ~ QACF has reserved the right to deny any vender application.
- ~ This contract cannot be reassigned.
- ~ Exhibitors are required to keep with the overall family oriented theme of the fair.
- ~ Fair dates- Monday August 6th thru Saturday August 11th
- ~ Hours- Commercial Exhibitors- Monday thru Saturday from 5 to 9pm.
- ~ No parking on Dulin Clark Road. QACF and the Queen Anne's County 4-H Park Board are not responsible for any bodily injury or property damage as a result of illegal parking on Dulin Clark Road.

Booth Space Assignment, Set-Up, and Break Down

- ~ Commercial Exhibit Chairmen (CEC) makes all final decisions as to which booth space each exhibitor gets assigned. Requests will try to be accommodated whenever possible.
- ~ Exhibitors from the previous years' fair get first priority.
- ~ Set up is Saturday, Sunday, and Monday morning. We will do our best to work with you if you need to come earlier.
- ~ Take down and clean up is Saturday after 10pm, Sunday and Monday after the fair.

~ The QACF electrician will have full supervision and authority over all wiring. Additional wiring will be done at the expense of the Exhibitor.

~ Exhibitor Registration Form shall accompany this agreement when requesting a space at the fair.

Parking, Access, and Admission

~Exhibitor parking is at Rt.18 ballpark along the woods at the ball fields. Deliveries can be made in the park before 11AM. There are golf carts available to help bring items to the office area, they won't drive down the crowded midway after 11AM. Please inquire at the office for assistance. There is no parking on the fair grounds after 11AM, violations subject to parking tickets.

~ Each exhibitor will receive 6 tickets to enter the park. Additional tickets can be purchased in advance from the CEC.

Exhibitor Booth Activities

~ Only products agreed to by QACF may be sold.

~ Free handouts must be distributed from the exhibitor booths only.

~ Drawings or raffles must be preapproved by QACF and distributed from exhibitor booths.

Food Vendors and Equipment Dealers

~ Commercial General Liability Insurance- Product Liability, and Complete Operations Liability in an amount not less than \$1,000,000 combined single limit per occurrence, and not less than \$2,000,000 annual aggregate.

~ Exhibitors shall name the Queen Anne's County Fair and the Queen Anne's County 4-H Park Board as additional insured on its liability policy and shall provide a 30-day notice of cancellation or non-renewal of coverage to Fair.

~ QACF reserves the right to deny the vendor exhibit space if the Certificate of Insurance has not been received.

~ All food vendors must obtain a temporary food vendor permit, and pass any Health Department inspections required by the county. Permits may be obtained by contacting Bonnie Anthony at the Queen Anne's County Health Department (410-758-2281, ext. 4438). No exceptions!

~ QACF has authority over which kinds of food to be sold. We try to limit duplication based on demand. All food types must be preapproved.

~ Food vendors are expected to be open Monday thru Saturday 11am to 10pm.

~ Food vendors must pay all fees within 10 days after fair. Contact me if you would like to pay your remaining balance Saturday night.

By submitting a signed copy of this agreement, I am requesting a space at the 2018 Queen Anne's County Fair. I agree to comply with the rules and regulations set out in this document. I agree to pay fee required. Submission of this document does not automatically grant acceptance.

Please print and sign 3rd page, and mail along with your Exhibitor Registration form and fee to:

Randy Hutton Jr
600 Bowers Rd
Chestertown, Md. 21620

Fair Mailing Address
Queen Anne's County Fair
P.O. Box 621
Centreville, MD. 21617

Physical Address
Queen Anne's County Fair
100 Dulin Clark Road
Centreville, MD. 21617

~Any questions- Randy Hutton Jr
Cell- 443-480-2368
rhjr55@yahoo.com

Vendor Signature _____ Date _____

Commercial Exhibit Chairmen _____ Date _____